

FILBERG HERITAGE LODGE AND PARK ASSOCIATION
2018 ANNUAL GENERAL MEETING
Filberg Heritage Lodge, 61 Filberg Road, Comox, BC
2pm, Saturday March 24, 2018

Minutes

Mission: The Filberg Heritage Lodge and Parks Association is dedicated to the funding, preservation and management of the Lodge and Park, where all are welcome to enjoy this historic setting.

Vision: Engage our communities

Key Message: The Filberg Heritage Lodge and Park Association (FHLPA) is a non-profit organization established in 1979, which has the responsibility of maintaining and restoring the heritage lodge and outbuildings in the park. All moneys raised by the FHLPA from membership sales, donations, special events and year round fundraising are used for this purpose and for the operational costs associated with managing the Filberg Park for the community to enjoy.

Call to order, Chair

Valerie Porteous

(Time 2:00 pm)

Welcome

Chair

Valerie Porteous to the 2018 AGM. This a fantastic turnout, up to 40 members.

Introductions

Chair

Valerie Porteous introduced the Filberg Staff: Eden Lindsay-Bodie, Executive Administrator; Joe Julien, Facility Manager; Susan Lewis Filberg Festival Producer, Val Graham Gift Shop Coordinator, Brooklyn Galloway, Marketing and Special Events Coordinator:

Board Directors; Maureen Swift (Town of Comox Representative), Norma Dean, Peter Arnold, Wendy East (executive secretary) Kevin Moore, Tom Blackburn, Audrey Craig and Hollie Shewfelt (Treasurer), and Glen Sweetman, Parliamentarian. Regrets from Carol Anderson who is away.

Rules of Meeting, Parliamentarian

Glen Sweetman

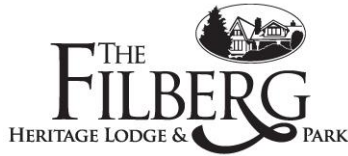
a. This meeting is an Annual General Meeting of the members of the Filberg Heritage Lodge and Park Association and as such will be carried out in accordance with its Constitution.

b. I've ascertained that at least 14 days notice has been given for this meeting through the use of local media, a membership newsletter and through the use of emails.

Establishment of quorum of members

Glen Sweetman

Counting at least 35 members present, I declare a quorum (only 12 required) has been achieved.



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Approval of Agenda

Chair

Motion: To accept the 2018 Annual General Meeting Agenda as presented

Moved: Val Graham

Seconded: Joe Julien

Carried

Approval of 2017 AGM meeting minutes

Chair

Motion: to accept the minutes of the 2017 Annual General Meeting as presented

Moved: Wendy East

Seconded: Allan Morrison

Carried

Report from President (attached)

Valerie Porteous

Report from Treasurer (attached)

Hollie Shewfelt

Report from Accountant (attached)

Hollie Shewfelt

for Cloutier Matthews Chartered Accountants

Motions from Treasurer

1. Motion: "that the Cloutier Matthews Company of Chartered Accountants' year ended 2017 Annual Financial Statements be accepted as distributed".

Moved: Hollie Shewfelt

Seconded: Peter Arnold

Carried

2. Motion: "that the Cloutier Matthews Company of Chartered Accountants be retained to perform the 2018 Annual Financial Statements.

Moved: Hollie Shewfelt

Seconded: Mo MacKendrick

Carried

Filberg Festival Report (attached)

Susan Lewis

Special Events Report (attached)

Brooklyn Galloway

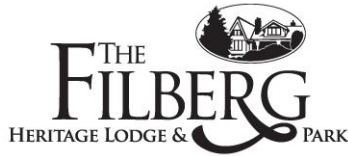
New Business

Election of Directors:

From Nominations Committee:

Glen Sweetman

a. We have 4 Board members who are fulfilling the 2nd year of their current 3-year term. (Carol Anderson, Wendy East, Valerie Porteous and Hollie Shewfelt). – Thank you for your continued support.



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b. As well, the Town of Comox has appointed Maureen Swift as their non-voting representative to the Board.

c. If the prospective Board members could stand and be recognized when their name is called. I'd like to thank the nominating committee of Wendy East, Maureen Swift and Valerie Porteous for their work in preparing this slate of prospective Board members who are: Kevin Moore & Tom Blackburn who are standing for re-election and Peter Arnold, Audrey Craig, Peter Crawford, Norman Dean and Alan Morrison who have all agreed to let their names be put forward to the Nominating Committee.

- Peter Arnold
- Norma Dean
- Audrey Craig
- Peter Crawford
- Allan Morrison

For Re-election:

- Tom Blackburn
- Kevin Moore

Nominations from the floor:

Glen Sweetman

At this time I'd like to accept these 7 nominations and call for any nominations from the floor.

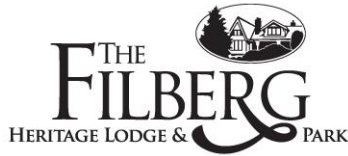
e. For a second time, I'd like to call for nominations from the floor.

f. For a third and final time, I'd like to call for any nominations from the floor.

g. Having called 3 times, I hereby declare the nominations closed.

Election

At this time, I will entertain a motion to accept all 7 of these individuals as Board members to the Filberg Heritage Lodge and Park Association.



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Motion: To accept the 7 nominees as Board Members of the Filberg Heritage Lodge and Park Association by acclamation.

Moved: Mo MacKendrick

Seconded: Rick Gafuik

Carried

Acknowledgments

Chair

Thank you Glen for acting as Parliamentarian.

Adjournment

Chair

Motion to adjourn: To adjourn this meeting at 2:35 pm

Moved: Rick Gafuik

Second: Val Graham

Carried